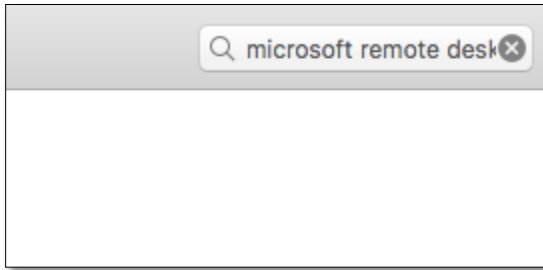


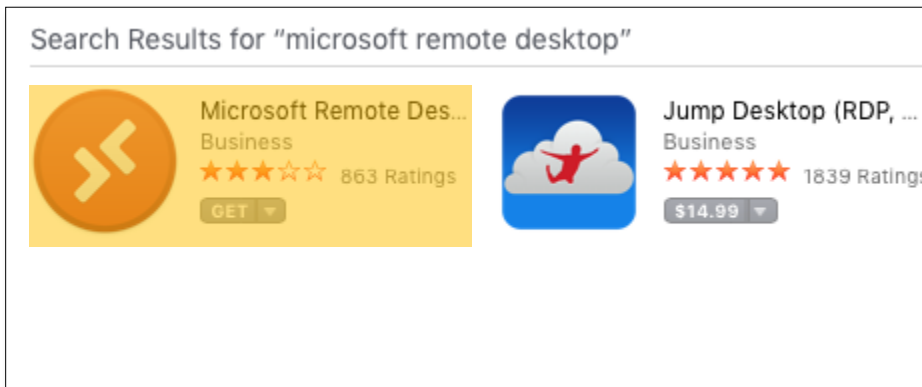
# How to Install/Use Remote Desktop for MAC

**Note:** You must be connected to the UNF VPN to access any UNF provided Servers.

**Step 1:** Open the “App Store” on your Mac & Search for “Microsoft Remote Desktop”



**Step 2:** Select the App “Microsoft Remote Desktop 10”



**Step 3:** Select “Get” then select “Install App”

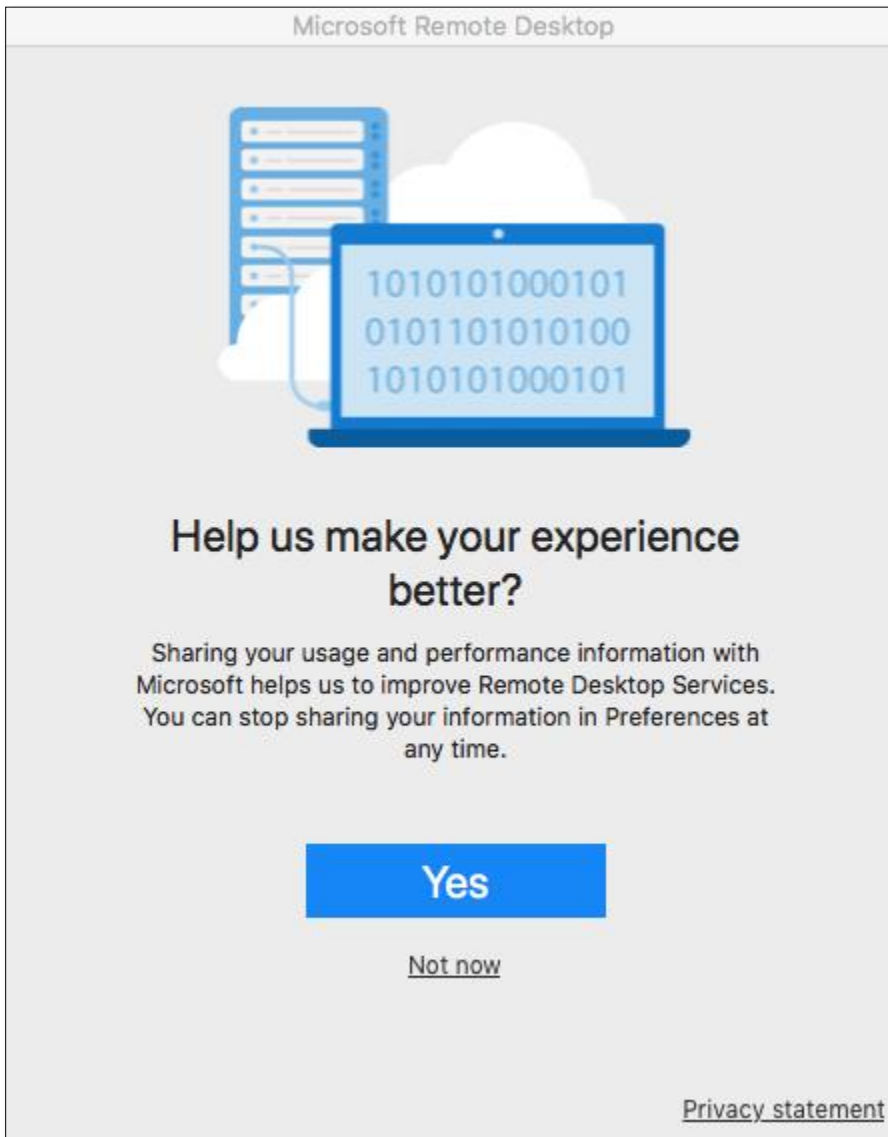


**Step 4:** Wait for the App to install then select “Open”



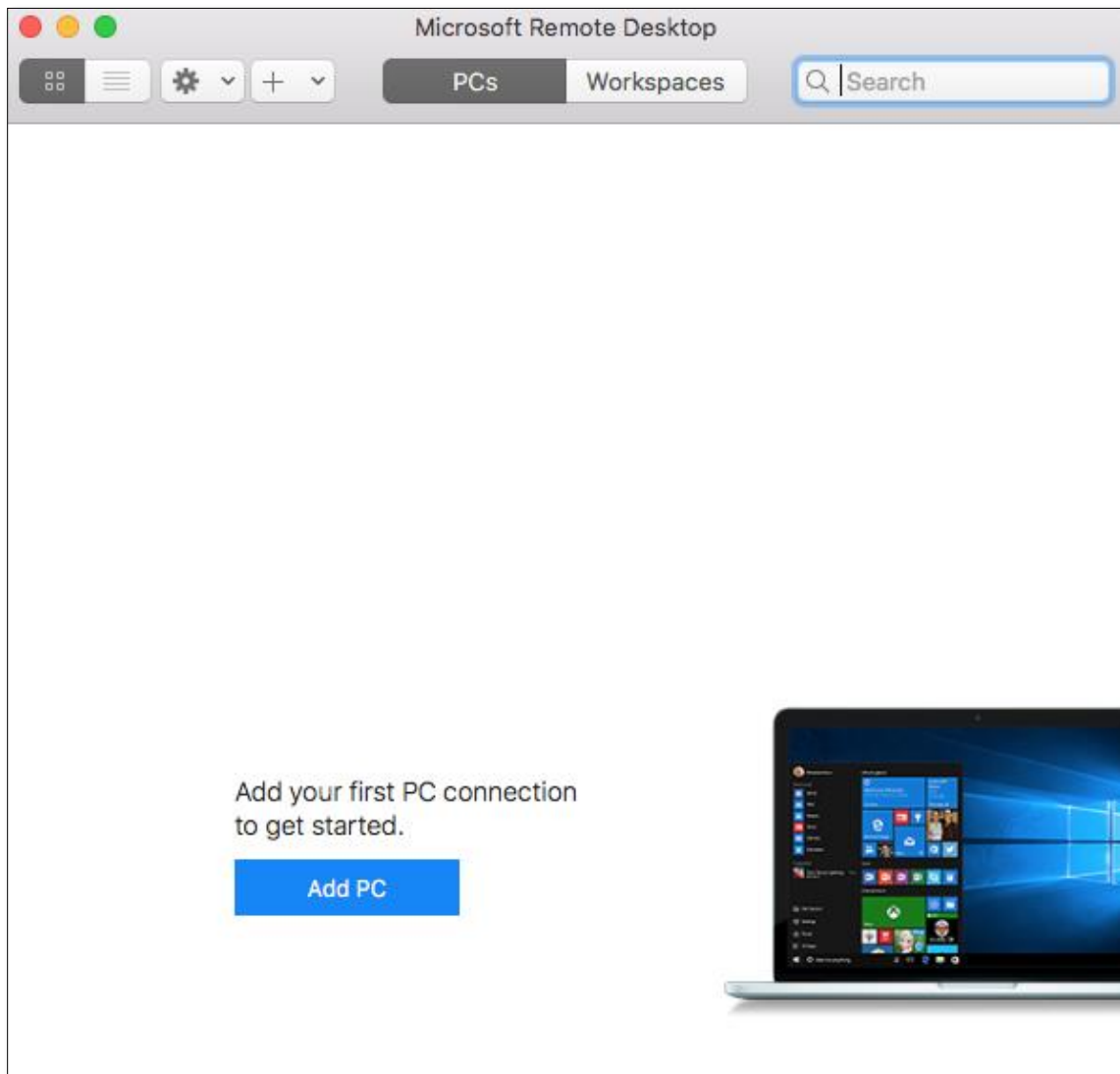
The image shows an app card for Microsoft Remote Desktop 10. On the left is a red circular icon with a white double arrow. To the right of the icon is the text "Microsoft Remote Desktop 10" with a small "4+" icon. Below this is a short description: "Use Microsoft Remote Desktop for Mac to connect to a remote PC or virtual apps and desktops made available by your admin. With Microsoft Remote Desktop, you can be productive no matter where you are." Underneath is a "GET STARTED..." link and a "...More" link. Below that is a "What's New in Version 10.3.8" section with the text "It's 2020 and time for our first release of the year." and another "...More" link. At the bottom left is a blue "Open" button with a dropdown arrow.

**Step 5:** If prompted with this screen select “Not now”



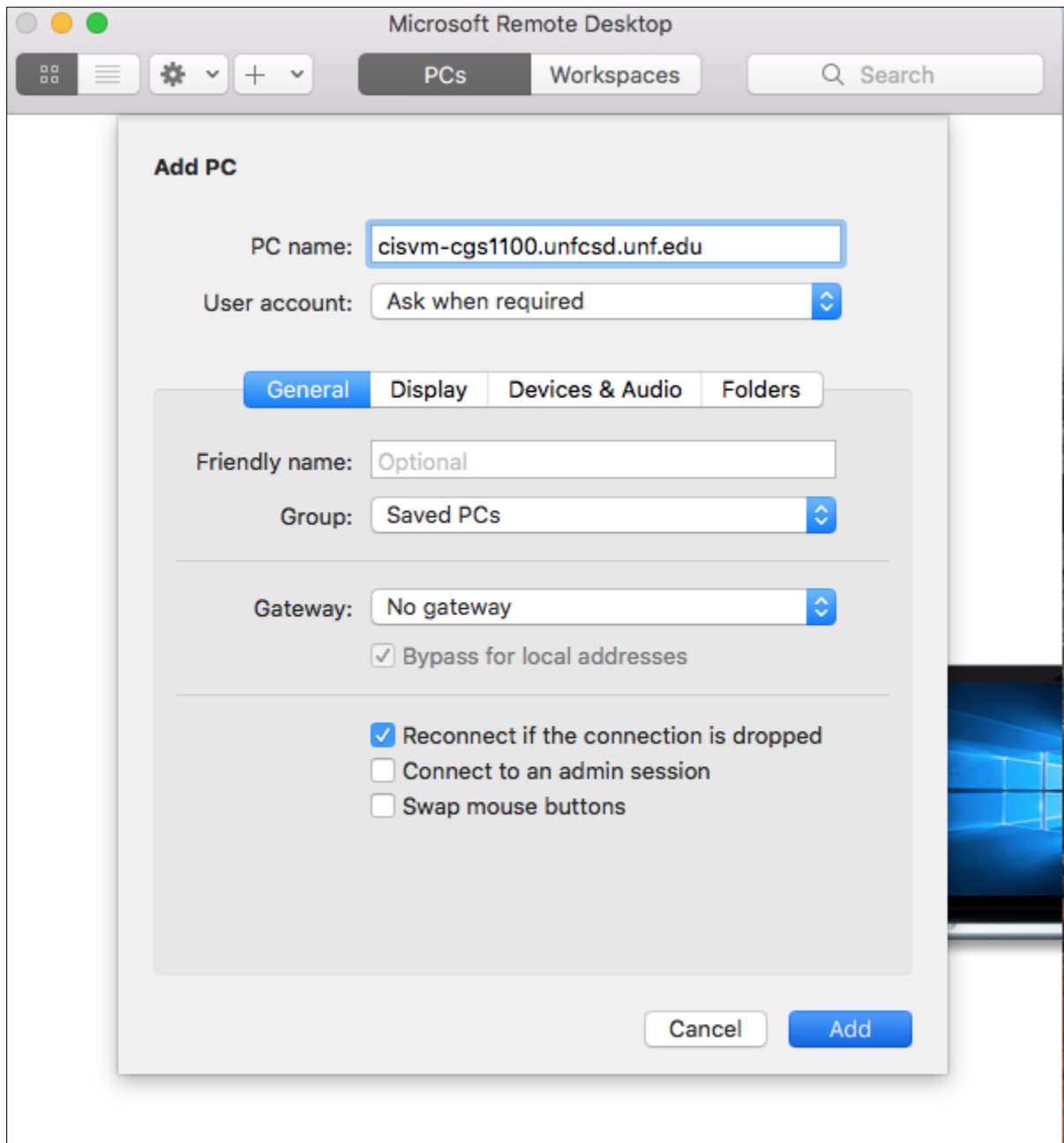
The image shows a survey screen titled "Microsoft Remote Desktop". At the top is the title. Below it is an illustration of a laptop displaying binary code (1010101000101, 0101101010100, 1010101000101) and a server rack. The main text asks "Help us make your experience better?". Below this is a paragraph: "Sharing your usage and performance information with Microsoft helps us to improve Remote Desktop Services. You can stop sharing your information in Preferences at any time." At the bottom are two buttons: a large blue "Yes" button and a smaller "Not now" link. In the bottom right corner is a "Privacy statement" link.

**Step 6:** Select “Add PC”

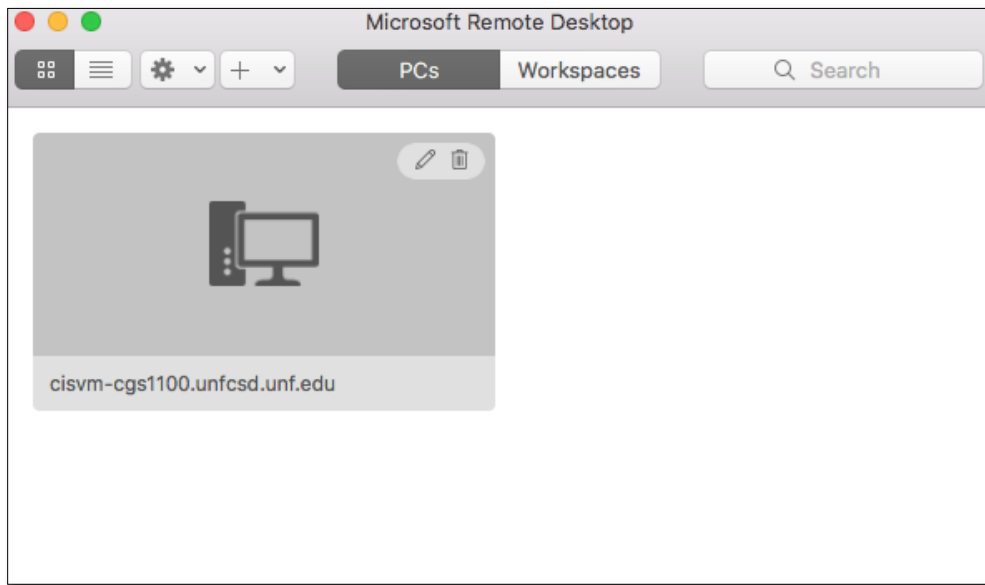


**Step 7:** For PC Name Enter the Server name you would like to connect to. Leave everything else default and select “Add”

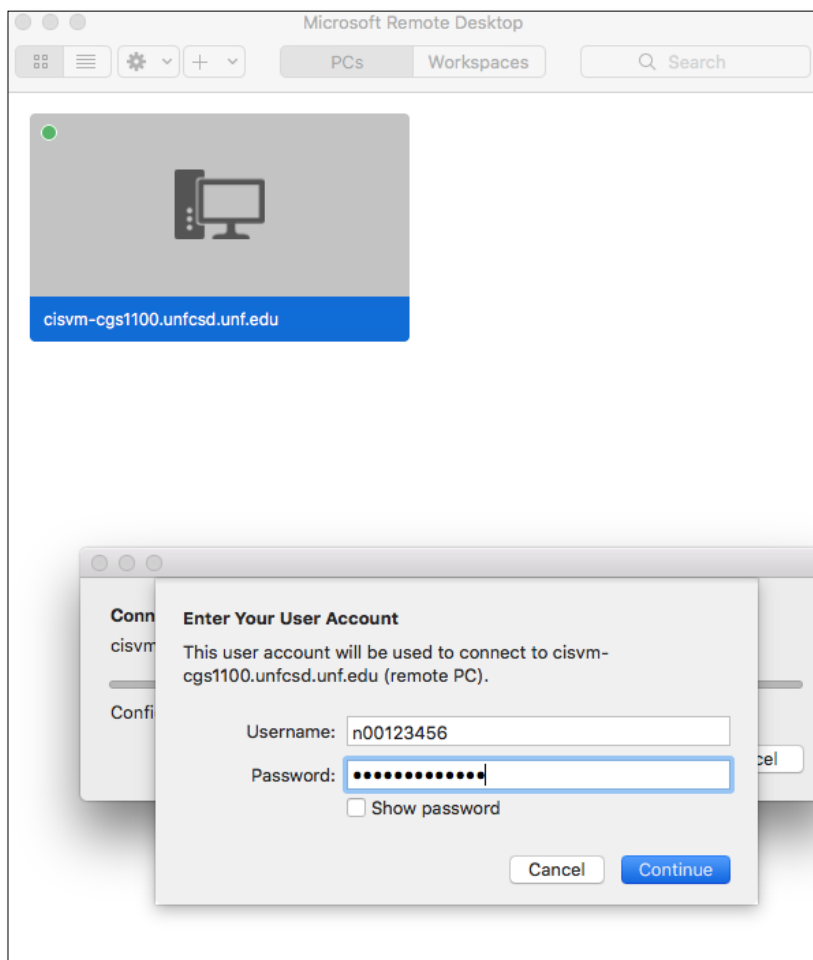
**Example Server Name:** cisvm-cgs1100.unfcsd.unf.edu



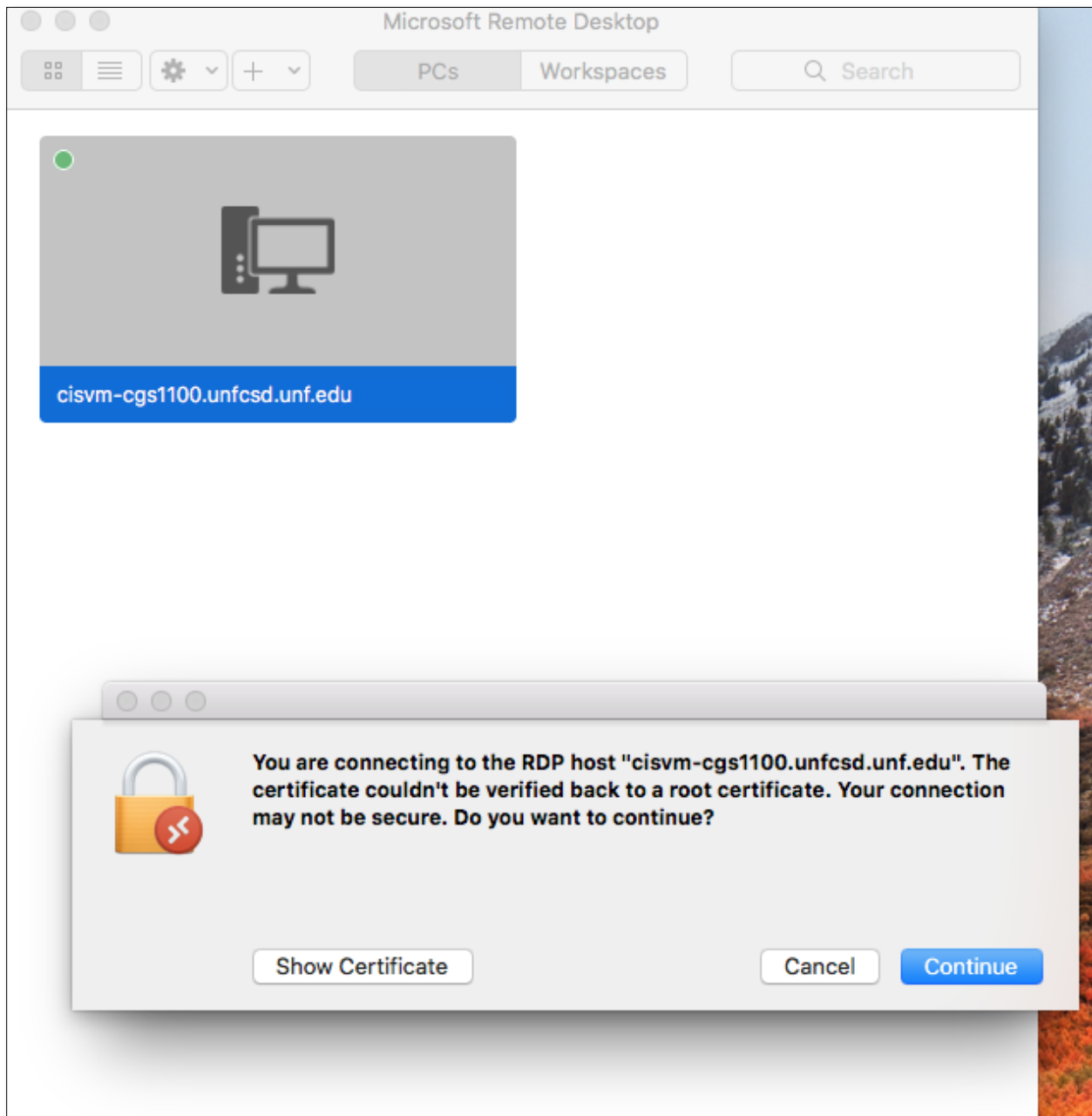
**Step 8:** Once you have added the server it will be saved. Double click the server icon to connect.



**Step 9:** You will be prompted to enter your credentials. Enter your UNF N# & password then select “Continue”

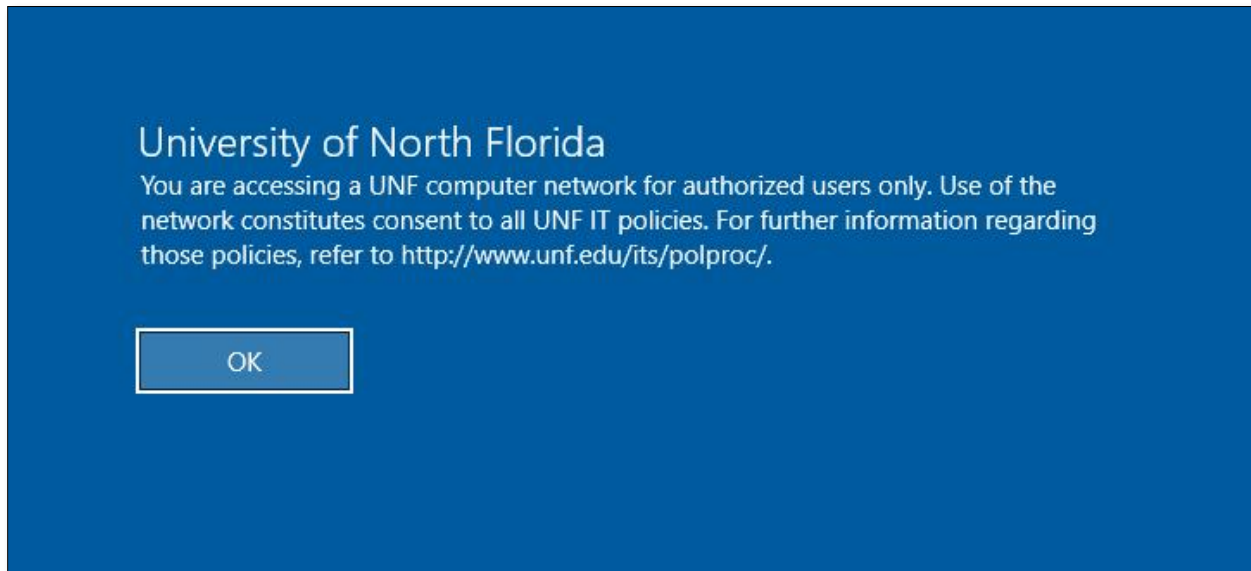


**Step 10:** When prompted with this message select “Continue”.



**Step 11:** If everything was configured correctly you will be presented with this screen. Select “OK” to go to the desktop.

**Note:** Once you have finished your work make sure to sign-out of the remote desktop session. Closing the window does not sign you out of the server.



**Note:** Once you completed steps 1-7 they will not be needed to reconnect. To reconnect just launch the Microsoft Remote Desktop application and follow steps 8-11.